

July 8, 2014



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 P.M. Wareham Multi Service Center, Selectmen's Meeting Room 320, 48 Marion Road, Wareham, MA

1. CALL TO ORDER BY CHAIRMAN

2. ROLL CALL

3. ANNOUNCEMENTS

4. CITIZENS PARTICIPATION

5. APPOINTMENTS/REAPPOINTMENTS

6. LICENSES AND PERMITS

- a. One day all alcohol license by the Gleason Family YMCA, 33 Charge Pond Road.
- b. Four one day wines and malt licenses by Buzzards Play Production, 3065 Cranberry Highway.

7. TOWN BUSINESS

- a. CEDA update.
- b. Discussion on policy 02-07.
- c. Discussion on policy 02-08.
- d. Set date for joint meeting with the board, School Committee and FinCom re. 2015/2016 budget.
- e. Discussion and possible vote re. new hires policy.
- f. Discussion re. Everett School.
- g. Restriction re. Train Station/Merchants Way - MA Dot Release ownership.
- h. COA/Hammond School update.
- i. Discussion with Harbormaster re. Status of Onset Pier and Oyster.
- j. Vote on MOU PEC on Mayflower group.
- k. Vote on grease ordinance.
- l. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.

8. TOWN ADMINISTRATOR'S REPORT

9. LIAISON REPORTS

10. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
- b. Approval of the May 20th & 27th and June 3rd, 10th and 16th of 2014 regular meeting minutes.
- c. Approve payment to the Law Office of Richard Bowen in the amount of \$15,000.

11. ADJOURNMENT

12. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

7/22/2014

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: July 8, 2014
Date of Transcription: July 14, 2014
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Alan H. Slavin, Chairman
Patrick G. Tropeano, Clerk
Stephen M. Holmes arrived at 7:15 pm.
Peter W. Teitelbaum
Judith Whiteside

Also present: Derek Sullivan, Town Administrator
Rich Bowen, Town Counsel

3. ANNOUNCEMENTS

Selectman Whiteside provided an article to the board that was recently in a newspaper that talked about the cuts to the Wareham Senior Center.

Selectman Whiteside wanted to thank the group of people painting the fencing on South Boulevard. She also wanted to thank the project uprising group for their work in cleaning up the Weweantic Playground.

Chairman Slavin went over the events for the final week of the Summer of Celebration 2014. He also thanked the group for everything they have done.

The Cape Flyer is currently working on bringing people to Wareham to watch the Cape Cod League Baseball game.

The Community Associates will be having a clam bake at Zecco Marine on July 16th.

4. CITIZENS PARTICIPATION

Present before the board: Angela Dunham and Winna Dean
Ms. Dunham thanked everyone for their hard work on the historic displays. She also said tickets are still available for the Founders Ball and if interested please call Bob Blair at 508-748-6671.

Present before the board: Mr. Walton

SELECTMEN/SEWER COMMISSIONERS MEETING - 7-8-14 (CONT'D)

Mr. Walton said that he did go into the auditorium to see the historic displays and was really impressed and stated that it was well done.

Present before the board: Sandy Slavin

Ms. Slavin thanked Mr. Sullivan for placing the porta potties at Tempest Knob and also asked if anything was being done with getting the Master Plan Committee going.

5. APPOINTMENTS/REAPPOINTMENTS

MOTION: Selectman Tropeano moved to appoint Rachel Kuklinski as a member to the Library Board of Trustees to a term to expire no later than June 30, 2017. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Tropeano moved to appoint Larry McDonald as a member to the Audit Committee. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Tropeano moved to appoint Malcolm Phinney as a member to the Historical Commission to a term to expire no later than June 30, 2017. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

6. LICENSES & PERMITS

- a. One day all alcohol license by the Gleason Family YMCA, 33 Charge Pond Road.

Present before the board: Cathleen Longfield

The YMCA will be holding an event to celebrate its 10 year anniversary and would like to have a cash bar for the event. They are also planning on having food catered that evening.

MOTION: Selectman Tropeano moved to approve the one day all alcohol license for the Gleason Family YMCA, 33 Charge Pond Road for a charity fundraiser to be held on August 23, 2014 from 7pm-10pm subject to receiving an updated insurance binder to include liquor liability. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

- b. Four one day wines and malt beverages by Buzzards Play Productions, 3065 Cranberry Highway.

Present before the board: Frank Rogers

SELECTMEN/SEWER COMMISSIONERS MEETING - 7-8-14 (CONT'D)

MOTION: Selectman Tropeano moved to approve the wine and malt beverages license for July 11th, July 12th, July 23rd and July 26th for the Buzzards Play Productions, 3065 Cranberry Highway, E. Wareham subject to receiving an updated insurance binder with \$3 million liquor liability. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

7. TOWN BUSINESS

a. CEDA update

Present before the board: Sal Pina & Jean Connaughton

Ms. Connaughton stated that the CEDA board has some items to discuss however; felt that it would be best dealt with during an executive session. Ms. Connaughton stated that the 195 Information Center is currently getting renovated to repair some leaks in the roof. The CEDA board did approve the Discover Wareham brochure. Mr. Pina stated that they have 45% of the funds left to expend on the FY13 grant. They have served over 3000 people with public service efforts. He is also an official member of the Greater New Bedford Workforce Board.

b. Discussion on policy 02-07

MOTION: Selectman Tropeano moved to approve policy # 02-07 Chapter 61A §14 notification as presented. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

c. Discussion on policy 02-08

MOTION: Selectman Whiteside moved to adopt the instructions for special events permitting adding the following pages submitted by Selectman Teitelbaum and put in the fee section a fee of \$50 for the parent applicant and \$10 for each vendor or amusement operator that is coming under that permit effective immediately. Selectman Teitelbaum seconded for discussion to amend the motion to read \$25 for each vendor.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Tropeano moved to rescind the vote taken on the special events permitting. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Whiteside moved to adopt the instructions for the Special Events Permitting as proposed and prepared by Selectman Teitelbaum and Town Counsel on page 1 there will be an addition after the word inspections to include and insurances. The vendors will have a \$25 fee for each of the sub vendors and the applicant will have a fee of \$50 and will be effective immediately. Selectman Holmes seconded.

VOTE: 5-0-0 (Unanimous)

SELECTMEN/SEWER COMMISSIONERS MEETING - 7-8-14 (CONT'D)

MOTION: Selectman Whiteside moved to adopt the amendment to policy 02-08 as read into the record by Selectman Teitelbaum (as attached). Selectman Holmes seconded.

VOTE: 5-0-0 (Unanimous)

- d. Set date for joint meeting with the board, school committee and finance committee re: 2015-2016 budget

The board will schedule a joint meeting for Wednesday, July 23rd.

- e. Discussion and possible vote re: new hires policy
- This was rescheduled for the August 5th meeting.

- f. Discussion re: Everett School
- The board all agreed to sell the buildings. The consensus of the board was to have Mr. Sullivan report back to the board with recommendations in 30 days.

- g. Restriction re: Train station/Merchant's Way – MA Dot release ownership.

MOTION: Selectman Teitelbaum moved to authorize the Chairman to send a letter to the Deputy Administrator of Mass Rail to request that they release the reverter and record that with the Registry of Deeds. Selectman Holmes seconded.

VOTE: 5-0-0 (Unanimous)

- h. COA/Hammond School update

- i. Discussion with Harbormaster re: Status of Onset Pier and Oyster

- j. Vote on MOU PEC on Mayflower Group.

Mr. Sullivan asked that the board sign the Memorandum of Agreement with the Mayflower Group. Some of the changes include a slightly higher copay which extends out to the year 2020. This is something that would benefit the town.

MOTION: Selectman Tropeano moved to accept the MOU with the Mayflower Group. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

- k. Vote on grease ordinance

MOTION: Selectman Tropeano moved to approve the grease ordinance as presented in the packet. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

- l. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.

8. TOWN ADMINISTRATOR'S REPORT

SELECTMEN/SEWER COMMISSIONERS MEETING – 7-8-14 (CONT'D)

Mr. Sullivan went over the FY14 Year End Budget Transfers (as attached).

MOTION: Selectman Tropeano moved to approve the FY14 Year End Budget Transfers. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

Mr. Sullivan thanked Mr. Campinha and one of his employees at the WPCF for their work after one of the pump station was struck by lightning which caused a power surge at the plant. He stated that the employee was able to get the plant up and running.

So far the Parking Kiosks have generated \$40,300.75.

9. LIAISON REPORTS

Selectman Whiteside stated that she has been working with Chairman Slavin on condensing of boards and commissions and the guidelines with improving what boards and commissions can do. She asked Attorney Bowen to share the guidelines; he stated that the Selectman shall hold regular meetings at least twice per month and all other boards shall meet at least once a month. Minutes of all open sessions shall be created and approved in a timely manner. The minutes of any open session, if they exist and whether approved or in draft form, shall be made available upon request by any person within 10 days.

Selectman Tropeano stated that he met with Mr. Campinha and talked about some issues such as the grease ordinance as well as Swifts' beach coming up soon. Also discussed were EDU vs Water rates and he said that he is inclined to go with the water in water out and it's time for the Water Pollution Control Facility to come up with a plan and advise what guidance they need. Other issues raised were the way some betterment was charged and the board needs to talk about that. He has another meeting at 4pm with Guy tomorrow.

Chairman Slavin stated that the Planning Board met last night and the Dollar General Store was approved with some conditions and expects ground breaking within the next month. The Route 28 and Tobey Road property site plan was approved as well with conditions. Next Monday Bay Pointe will be attending the Planning Board meeting to present the preliminary site review. The launch shuttle is also available for residents on the other side of Burgess Point.

10. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
- b. Approval of the May 20, 27th and June 3, 2014 regular meeting minutes.

SELECTMEN/SEWER COMMISSIONERS MEETING - 7-8-14 (CONT'D)

MOTION: Selectman Tropeano moved to approve the meeting minutes of May 20th with one correction to add on page 4 Selectman Whiteside seconded under item D. Selectman Whiteside seconded.

VOTE: 3-0-2 (Selectman Tropeano and Holmes abstained)

MOTION: Selectman Tropeano moved to approve the meeting minutes of June 3, 2014. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

MOTION: Selectman Tropeano moved to approve the meeting minutes of May 27, 2014. Selectman Whiteside seconded.

VOTE: 3-0-2 (Selectman Whiteside and Holmes abstained)

c. Approve payment to the Law Office of Richard Bowen in the amount of \$15,000.

MOTION: Selectman Tropeano moved to approve payment to the Law Office of Richard Bowen in the amount of \$15,000. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

11. ADJOURNMENT

MOTION: Selectman Tropeano moved to adjourn. Selectman Whiteside seconded.

VOTE: 5-0-0 (Unanimous)

12. SIGNING OF DOCUMENTS APPROVED BY THE BOARD.

Respectfully submitted

Janet Wilson

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest: 
Patrick Tropeano, Clerk

Date Signed: 8-4-14

Date sent to the Town Clerk: 8-7-14



**TOWN OF WAREHAM
BOARD OF SELECTMEN**

54 Marion Road
Wareham, Massachusetts 02571
(508) 291-3100

*Attachment 7-8-14
meeting minutes*

No. 02-8

POLICY STATEMENT

USE OF TOWN PROPERTY

It is the policy of the Board of Selectmen that no commercial activity shall be permitted to take place on any Town-owned or controlled property, including but not limited to beaches, parks, forests, public ways, parking lots, conservation and recreation areas, fields and grounds, playgrounds and cemeteries and/or beaches, without a permit from the Board of Selectmen. Commercial activity includes offering food, beverage or other goods and services for sale. Permit conditions shall include insurance at a level specified by the Town, which names the Town as Additional Insured. All town property used for parking shall remain under town control and all revenue for parking reverts to the town.

It is also the policy of the Board of Selectmen that Town property shall not be utilized for exclusive private events without a permit from the Board of Selectmen. This policy extends to the use of Town buildings, parks, playing fields, bandstand and gazebo.

This policy shall take effect immediately.

Date adopted: September 3, 2002
Date revised: March 18, 2003
Date amended: March 11, 2014
Date amended: July 8, 2014

Board of Selectmen

Alan H. Slavin, Chairman

Patrick G. Tropeano, Clerk

Stephen M. Holmes

Peter W. Teitelbaum

Judith Whiteside



**TOWN OF WAREHAM
BOARD OF SELECTMEN**

54 Marion Road
Wareham, Massachusetts 02571
(508) 291-3100

*Attachment 7-8-14
meeting minutes*

No. 02-7

POLICY STATEMENT

CHAPTER 61A, §14 NOTIFICATION

Upon receipt, all Chapter 61A, § 14 notifications shall be referred to the Town Planner, CEDA Director, Community Preservation Committee, the Open Space Committee and the Wareham Land Trust for recommendation to the Board of Selectmen. Said committee shall have thirty (30) days to provide the Board with their recommendations. If a committee fails to respond within the thirty days, it shall be assumed the committee has no recommendations regarding the property in question.

This policy shall take effect immediately.

TOWN OF WAREHAM
Board of Selectmen

Date adopted: September 3, 2002
Date amended: June 10, 2014

Alan H. Slavin, Chairman

Patrick G. Tropeano, Clerk

Stephen M. Holmes

Peter W. Teitelbaum

Judith Whiteside

11/8/14
Meeting minutes

FY14 YEAR END BUDGET TRANSFERS

TRANSFER FROM:			TRANSFER TO:		
A	Town Admin - Salaries	1.00	A	County Assessments	1.00
	Municipal Maintenance- Salaries	25,000.00	B	Municipal Maintenance - Electricity	45,000.00
	Unemployment	5,000.00	C	Police Salaries	11,000.00
B	Workers' Comp	5,000.00	D	Selectmen - Salaries	250.00
	COA - Salary	5,000.00	E	General Service	2,000.00
	Legal	5,000.00	F	Library - Salaries	5,265.00
C	Police Exp	11,000.00			
D	Inspection-Salaries	250.00			
E	Inspection-Salaries	2,000.00			
F	Planning - Salaries	5,265.00			

5-0-0